



Land of Cheese, Trees and Ocean Breeze

STR LICENSE RENEWAL UPDATE

To: STR License Holders & Managers
From: Sarah Absher, CFM, Director
Subject: Required Information for Annual STR License Renewal in 2025

Dear STR License Holders and Managers,

The 2024 and initial annual STR License renewal process following adoption of Ordinance 84, Amendment 2, has been completed. Thank you for your cooperation and patience during this initial annual renewal process.

Now that the initial application and renewal processes have been completed, the STR License renewal process for 2025 and moving forward requires only the following action and information at the time of annual STR License renewal:

- Annual STR License Renewal Payment
- Annual STR Operator License Payment
- Proof of Weekly Garbage Service
- Signed Fire and Life Safety Checklist
- Fire and Life Safety Inspection (Every 3 Years)
- Onsite Sanitation System Authorization (Every 3 Years)

STR Operator License Fee invoices have been adjusted to reflect maximum guest occupancy confirmed through the 2024 renewal process.

The fire and life safety checklist document can be found here:
<https://www.tillamookcounty.gov/commdev/page/short-term-rental-license-requirements>

Those STR licensed properties due for a 3-year fire and life safety inspection and 3-year onsite sanitation system authorization will have a notation in the renewal notice.

For any questions about the renewal process, please contact the Department at 503-842-3408 and ask to speak with Lynn Tone or Angela Rimoldi.

Thank You,

A handwritten signature in blue ink that reads "Sarah Absher". The signature is fluid and cursive.

Sarah Absher