



DEPARTMENT OF COMMUNITY DEVELOPMENT
BUILDING, PLANNING & ON-SITE SANITATION SECTIONS

1510-B Third Street
Tillamook Oregon 97141

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On-Site Sanitation (503) 842-3409
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Land of Cheese, Trees and Ocean Breeze

INSTRUCTIONS FOR SEPTIC SYSTEM REPAIR PERMITS

Dear Applicant:

You are requesting that the Tillamook County Community Development Department, On-Site Sanitation Division to release a septic system repair permit for the repair of an existing septic system. For our staff to complete this process, it will be necessary for you to complete and submit the following items:

1. Provide a plot plan drawn to a defined scale that shows all development structures, both existing and proposed, and the location of all septic system components both existing and proposed. The plot plan must also clearly show the parcel boundary lines, potable water source (well, spring, or public water supply) and any surface water bodies or streams on the parcel or within 100 feet of the parcel; and
2. A test pit in the proposed absorption field area (major repair permit only) with minimum dimensions of three (3) feet long by two (2) feet wide by five (5) feet deep.

NOTE: The replacement of a septic tank does not require that a test pit must be dug. The test pit is only required when an existing absorption field has failed, and a new absorption field must be installed; and

3. A completed Department of Environmental Quality application; and
4. The appropriate fee as noted on the onsite/sanitation fee schedule:

Repair Permit Types: Major Repair Permit^A and Minor Repair Permit^B

^AA major repair is the complete replacement of an absorption field or more than a single component of a septic system.

^BA minor repair is the replacement of a septic tank or a single septic system component with the exception of the absorption field.

Processing of a completed application will be done as soon as possible, with emergency situations taking priority. Should questions arise, please feel welcome to contact the Tillamook County Community Development Department, On-Site Sanitation Division at (503) 842-3409.