



Land of Cheese, Trees and Ocean Breeze

MEMO

Date: November 1, 2023
To: Tillamook County Board of Commissioners
From: Sarah Absher, CFM, Director
Subject: November 8, 2023, Public Hearing for Road Rename Request #851-23-000485-PLNG

Included with this memorandum is the hearing packet for a road rename request to rename a portion of Cape Meares Loop to “Lighthouse Road”. Community Development staff and staff from the Tillamook County Public Works Department will be prepared to speak further about the request at the November 8, 2023, hearing.

If you have any questions about the information received, please do not hesitate to contact me.

Thank You,

A handwritten signature in blue ink that reads "Sarah Absher". The signature is fluid and cursive, written in a professional style.



Land of Cheese, Trees and Ocean Breeze

**ROAD RENAME REQUEST #851-23-000485-PLNG
STAFF REPORT**

Staff Report Date: November 1, 2023

Hearing Date: November 8, 2023

**Report Prepared by: Sheila Shoemaker, Land Use Planner
Sarah Absher, CFM, Director**

I. GENERAL INFORMATION

Request: Rename a portion of Cape Meares Loop to Lighthouse Road. This road rename request is in conjunction with the completion of the Cape Meares Loop realignment project to rename that portion of the historic road alignment that connects to the Cape Meares Lighthouse State Park now separate from Cape Meares Loop.

Area of Interest: The area of roadway is located within Section 18, Township 1 South, Range 10 West of the Willamette Meridian, Tillamook County, Oregon.

Proposed Road Rename: "Lighthouse Road"

Applicant: Tillamook County Public Works Department

II. APPLICABLE ORDINANCE:

A. Tillamook County Ordinance No. 37: Naming and Renaming Roads.

III. ANALYSIS:

Tillamook County Ordinance Number 37: The procedures set forth are for the purposes of establishing a uniform policy in Tillamook County for the naming and renaming of roads, public parks, and public improvements. It is intended that this policy clarify and establish the requirements and responsibilities of individuals, public bodies, and departments involved in the naming and renaming of roads, parks, and public improvements.

1. **Section 4:** Required Reviews and Action for Naming and Renaming Roads, Parks and Public Improvements. *“The Board of County Commissioners shall review and take appropriate action on all road, park and public improvement naming and renaming when:”*

A) Subsection A: *“Any existing public road, park and public improvement is named and renamed;”*

Findings: Conditional Use request #851-20-000199-PLNG was approved by the Tillamook County Planning Commission on August 20, 2020, to restore service on Cape Meares Loop, a County road, by relocating a portion of the existing road. The road realignment project consisted of a 1.85-mile bypass around a historic landslide area that closed an approximate 1.5 mile section of Cape Meares Loop located between the communities of Oceanside and Cape Meares in January 2013. Construction of the realigned portion of the road is now completed and Tillamook County Public Works is preparing to reopen Cape Meares Loop.

Due to the location of the road realignment, the realignment connects with the existing right-of-way of Cape Meares Loop approximately 0.6 miles south of the Cape Meares Lighthouse and approximately 0.2 miles north of a gravel pit owned by the Green Crow Corporation, leaving a stretch of existing Cape Meares Loop north of realignment.

Tillamook County Public Works Department is proposing to rename this existing portion of Cape Meares Loop now north of the newly constructed realignment and south of the Cape Meares Lighthouse to “Lighthouse Road”. This portion of roadway continues to connect to the existing “Lighthouse Road” right-of-way that provides access to Cape Meares Lighthouse State Park (Exhibits A & B).

2. **Section 5:** Application.

A) Subsection A: *“An application to name or rename a road, park, or public improvement shall be submitted to the Tillamook County Department of Community Development and shall include all required information.”*

Findings: An application was submitted by Tillamook County Public Works Director Chris Laity (Exhibit B). Staff finds that the submitted application includes the required information.

B) Subsection B: *“The application may be submitted by any of the following applicants;”*

(1) *The property owner(s) or person(s) living along the road;*

(2) *Any public or semi-public agency whose function is affected by road, park or public improvement names; or*

(3) *Tillamook County:*

a. *Board of Commissioners;*

b. *Planning Commission;*

c. *Department of Community Development;*

- d. *Public Works Department;*
- e. *Assessor or Tax Collector;*
- f. *Sheriff;*
- g. *Surveyor.*

Findings: Cape Meares Loop is a County-maintained road, and under the authority of the Tillamook County Public Works Department. The request was submitted by Tillamook County Public Works Director Chris Laity (Exhibit B).

C) Subsection C: *“No duplication with another existing road, park, or public improvement name. No similar sounding or confusing names; and shall include general direction, and be labeled appropriately considering the length of the road (i.e. street or avenue for longer streets, place, court, and way for shorter streets).”*

Findings: The proposal is to rename that portion of existing Cape Meares Loop north of the realigned section of said road to “Lighthouse Road” (Exhibit B).

Staff noticed the proposed road rename application to landowners abutting this portion of the unnamed roadway, as well as applicable agencies including 911, Oregon Department of Forestry, Oregon Parks and Recreation Department, Oceanside Water District and Tillamook Fire Department. Notice was also sent to the Oceanside Neighborhood Association and Cape Meares Community Association. Notice of public hearing was published in the Headlight Herald.

Comments were received by The Cape Meares Community Association Board in support of the road renaming ‘Exhibit C’.

The Department supports the proposal to rename this portion of Cape Meares Loop to “Lighthouse Road” as requested by the Tillamook County Public Works Department.

V. EXHIBITS:

All Exhibits referenced herein are, by this reference, made apart hereof:

- A. Location Map, Assessor’s Maps
- B. Applicant’s Submittal
- C. Public Comments
- D. Road Naming Ordinance No. 37

EXHIBIT A

THIS MAP WAS PREPARED FOR ASSESSMENT PURPOSE ONLY



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- 2603
- 2500
- 2900
- 2901

SEE MAP

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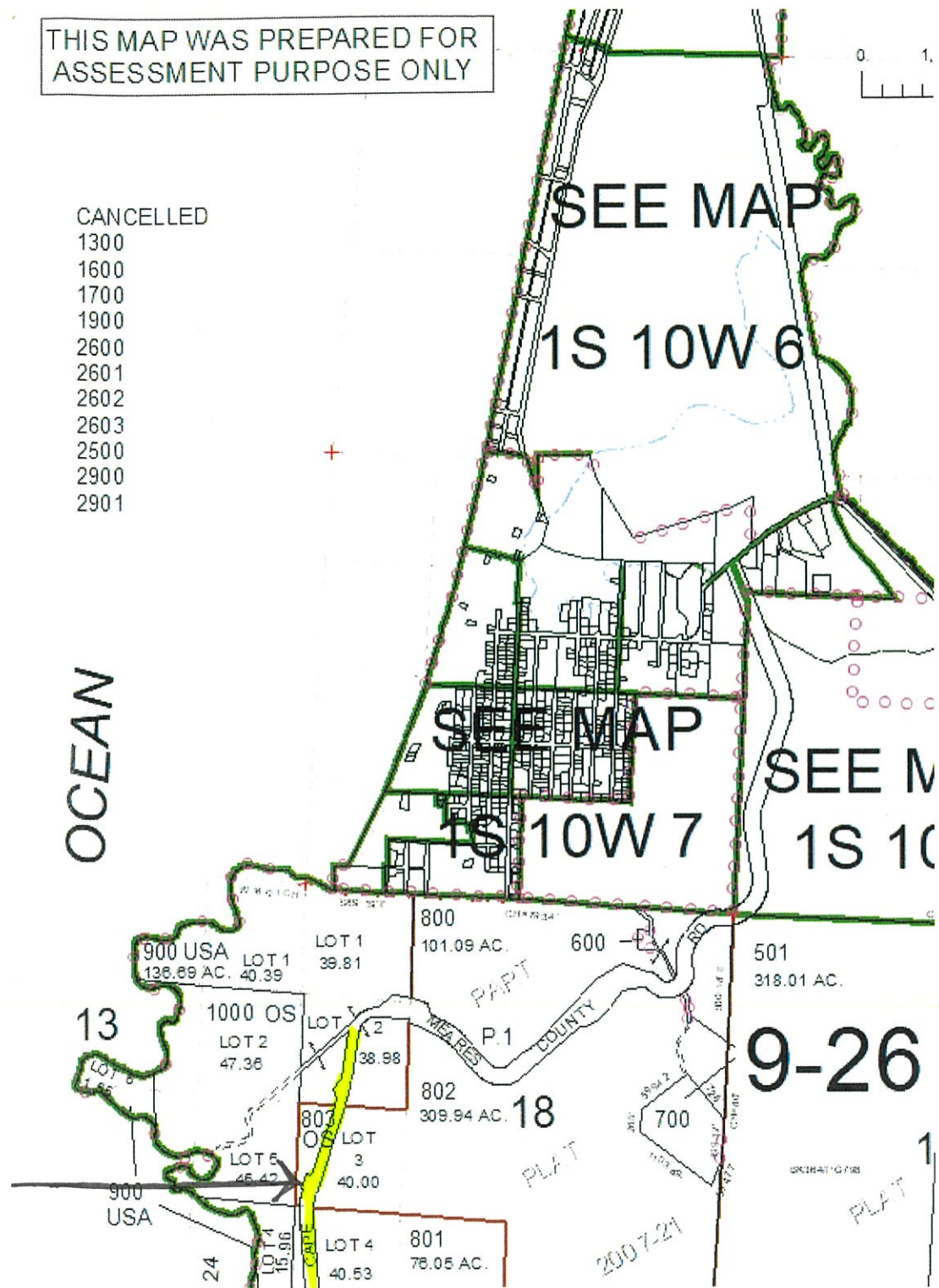
SEE MAP

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OCEAN



Subject Road

Map

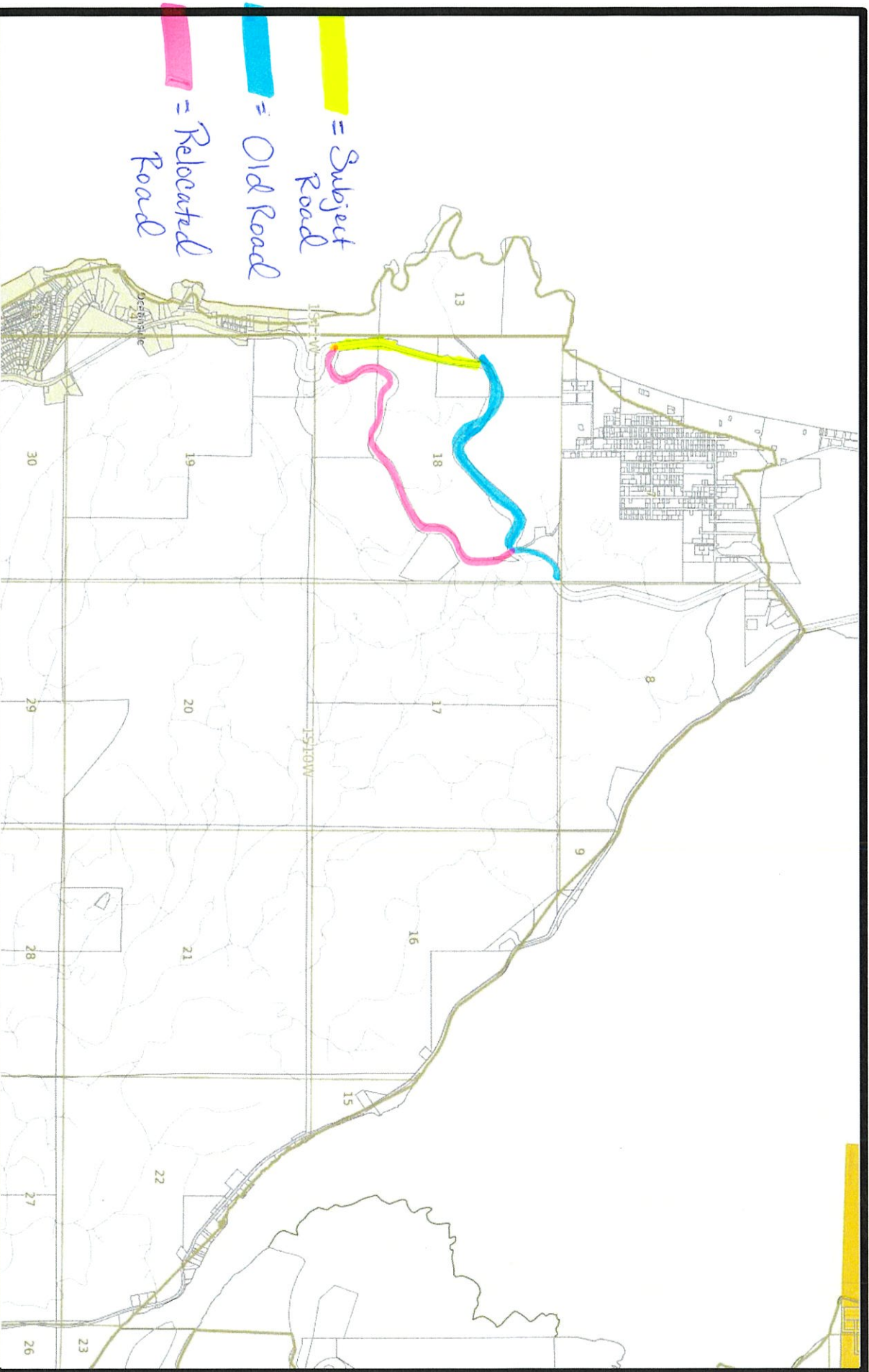


EXHIBIT B



DEPARTMENT OF COMMUNITY DEVELOPMENT
BUILDING, PLANNING & ON-SITE SANITATION SECTIONS

RECEIVED
OCT 16 2023
BY: *maurice ss*

1510-B Third Street, Tillamook, OR 97141
Building (503) 842-3407
Planning (503) 842-3408
On-Site Sanitation (503) 842-3409
FAX (503) 842-1819
Toll Free (800) 488-8280

Land of Cheese, Trees, and Ocean Breeze

APPLICATION TO NAME OR RENAME ROAD, PARK, OR PUBLIC IMPROVEMENT

RNR _____

Name of Applicant Tillamook County Public Works

Mailing Address 503 Marolf Loop Phone (503) 842-3419

City Tillamook State Oregon Zip Code 97141

I hereby request Tillamook County to: Name or Rename the following...
Road, Park, or Public Improvement which is located within Section 18 of Township 01 South
Range 10 West of the Willamette meridian; Tillamook County, Oregon. The location is as shown on the
ATTACHED MAP.

Following is a list of names that I would recommend:

(1) Lighthouse Road

(2) _____

(3) _____

(4) _____

The filing fee is included, or the petition is attached.

The map is attached.

A check made out to Tillamook County is enclosed. *N/A*

[Signature]
Authorized Signature

10/10/2023
Date

Receipt# _____ Fee: \$ _____

ROAD NAMING AND RENAMING, PARKS & PUBLIC IMPROVEMENTS

Who may apply:

Property owner(s); person(s) living along the road; public (or semi-public) agency affected by the road, park, or public improvement names; Tillamook County (Board of County Commissioners, Planning Commission, Department of Community Development, Public Works, Assessors, Tax Department, Sheriff, Surveyor).

1. Existing road, park, or public improvement name, if known:
Cape Meares Loop from mile point 2.61 - 1.97 then southwest to the lighthouse property

2. Location of roadway, park or public improvement by description and **attached** as map:
From the south intersection of the new alignment to the lighthouse property (0.82 miles).

3. Legal status of the road verified by Public Works:
Tillamook County Public Works can confirm that the public right of way in question is
county road #780, a public road under TCPW jurisdiction.

4. Proposed road, park, or public improvement name:
Lighthouse Road

5. Reason(s) for request **attached** as a letter of justification:
The realignment of Cape Meares Loop leaves this portion of the historic alignment
lacking a separate name which would distinguish it from the through road.

6. Petition (**attached**, if any)
There is no petition associated with this road rename request.

OCEAN

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Closed portion of
the old alignment.

SEE MAP
1S 10W 8

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900 USA
136.69 AC. 40.39

LOT 1 39.81

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Portion of the prior alignment
of Cape Meares Loop
proposed to be renamed as
Lighthouse Road.

SEE MAP 1S 11W 24

SEE MAP

1S 10W 19

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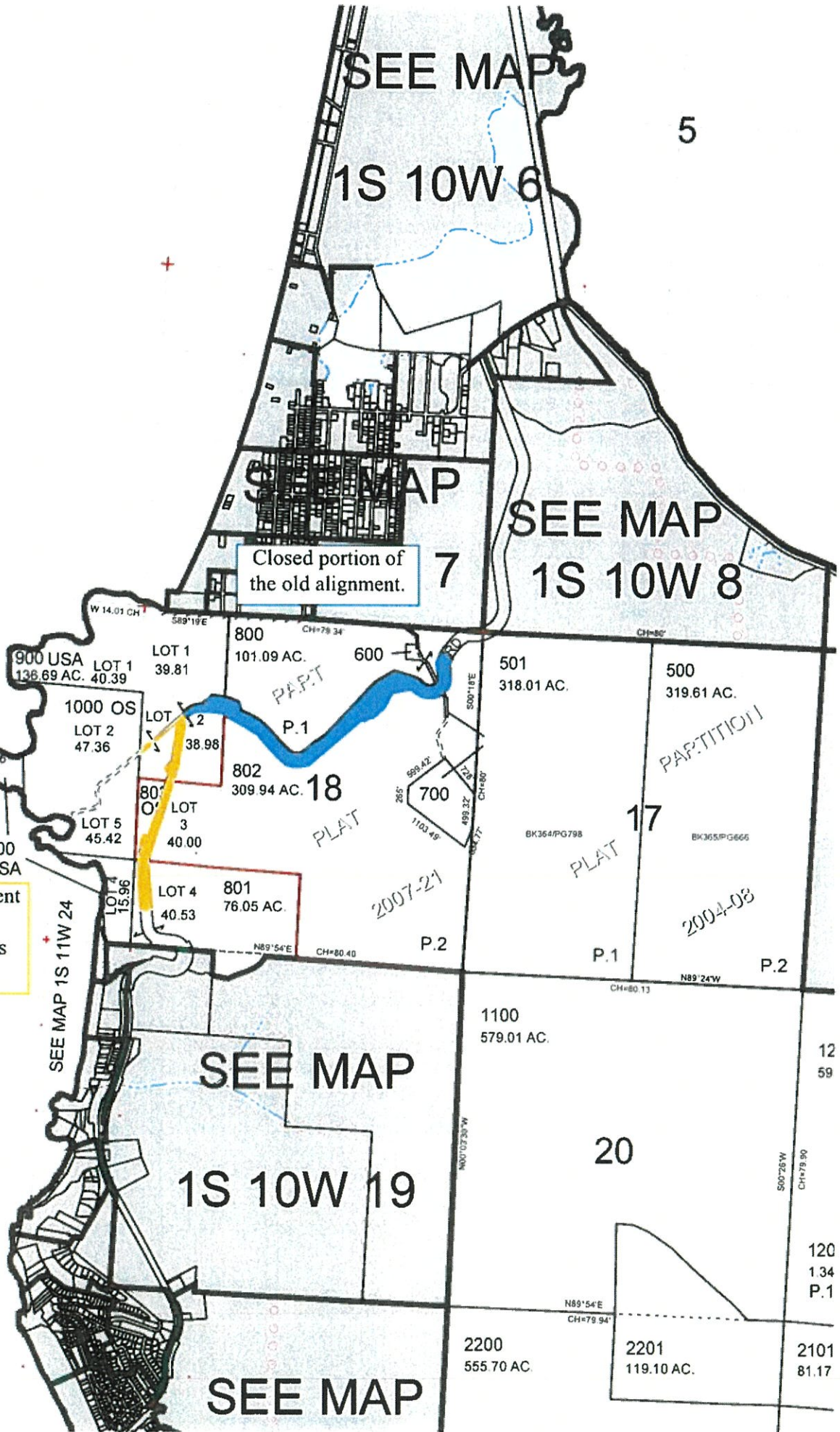
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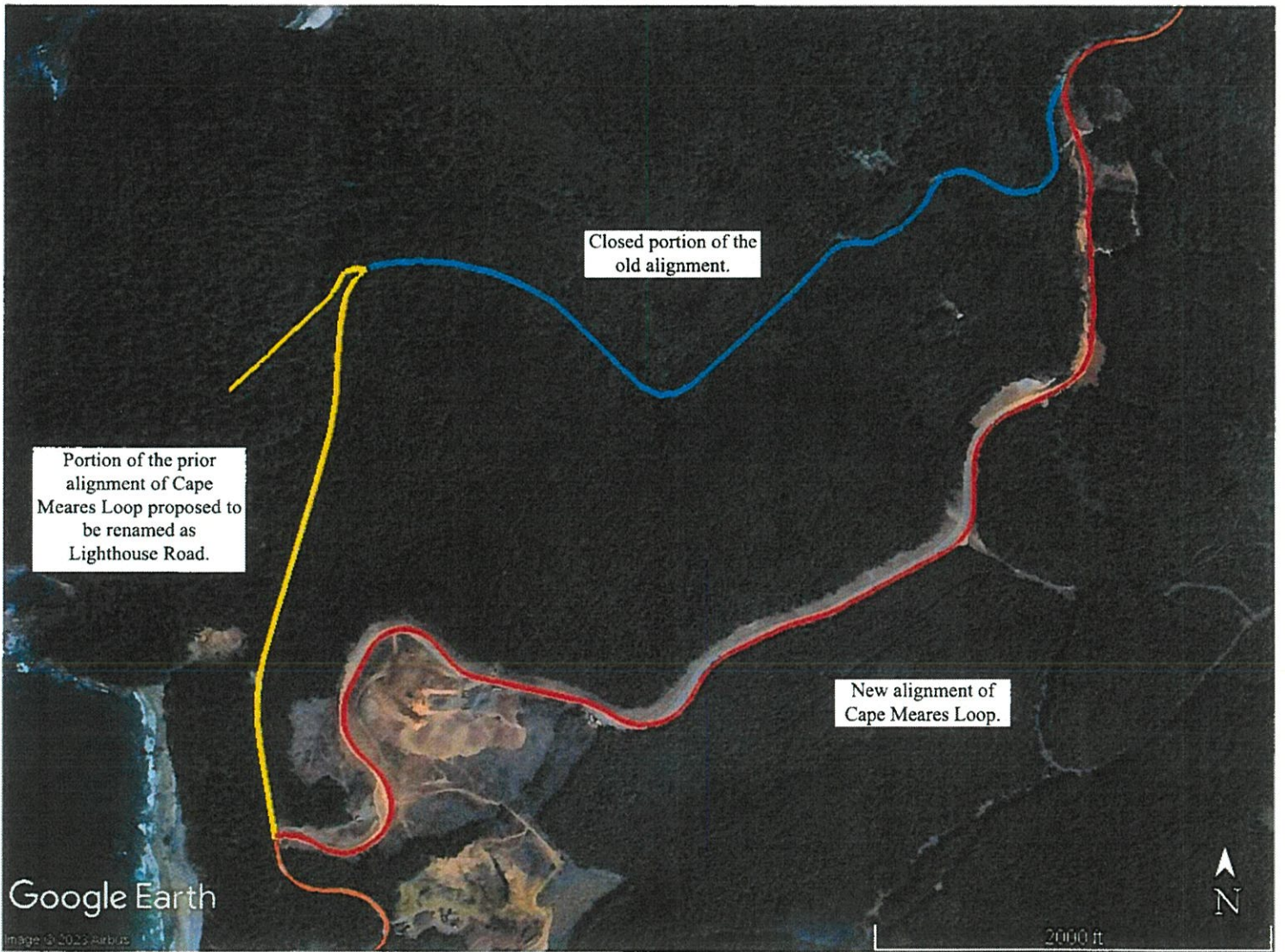
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Portion of the prior alignment of Cape Meares Loop proposed to be renamed as Lighthouse Road.

Closed portion of the old alignment.

New alignment of Cape Meares Loop.

Google Earth

Image © 2023 Airbus



2000 ft



Tillamook County Public Works

503 Marolf Loop Road, Tillamook, OR 97141

County Road Phone: 503-842-3419

Solid Waste Phone: 503-815-3975

Email: pubwks@co.tillamook.or.us

TTY Oregon Relay Service

Land of Trees, Cheese, and Ocean Breeze

Road Renaming Letter of Justification

October 12th, 2023

RE: Renaming a prior alignment to avoid road name redundancy
Cape Meares Loop; Tillamook County Road #780
Township 01 South, Range 10 West, Section 18

Cape Meares Loop is a long established county road. Unfortunately, the original alignment crossed a historic slide zone which resulted in multiple failures of the roadbase. The new alignment, which was developed to avoid this geologic hazard, leaves behind a remnant portion of the original road. The northern portion of the prior alignment is intended to remain as a closed road. However, the southern portion connects to the Cape Meares Lighthouse State Park and will remain open to the traveling public.

This request is being filed in order to avoid the potential confusion which would result from having multiple roads in close proximity which bear the same name. TCPW is requesting that the southern portion of the prior alignment be renamed Lighthouse Road.

Thank you for your kind consideration,

A handwritten signature in black ink, appearing to read "Jasper J. Lind".

Jasper J. Lind
Engineering Technician

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Closed portion of the old alignment.

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Portion of the prior alignment of Cape Meares Loop proposed to be renamed as Lighthouse Road.

SEE MAP 1S 11W 24

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EXHIBIT C

Sheila Shoemaker

From: Lynn Tone
Sent: Monday, October 30, 2023 2:14 PM
To: Sheila Shoemaker
Subject: FW: EXTERNAL: Loop Road name change

From: Beverly Stein <steinbeverly@gmail.com>
Sent: Monday, October 30, 2023 2:09 PM
To: Lynn Tone <ltone@co.tillamook.or.us>
Subject: EXTERNAL: Loop Road name change

[NOTICE: This message originated outside of Tillamook County -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

The Cape Meares Community Association Board has voted to support the name change from Loop Road to Lighthouse Road. Please convey our support to the Commissioners.

Beverly Stein, President
Cape Meares Community Association
503-789-3457 (cell)

EXHIBIT D

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR
TILLAMOOK COUNTY, OREGON

ENDORSED
Filed
Oct 21 2007
JOSEPHINE VELTRI
County Clerk

J. Veltri

In the Matter of an Amendment to
Planning and Zoning Ordinance
No. 33, the Tillamook County
Ordinance, to amend sections of
the ordinance to reflect changes in
language in the Tillamook County
Road Naming Ordinance No. 37

FINDINGS AND DECISION
AMENDING PLANNING
AND ZONING ORDINANCE
NO.33

This matter came before the Tillamook County Board of Commissioners on the request of the Tillamook County Department of Community Development.

The Board of Commissioners being fully apprised of the representations of the above-mentioned person(s), all the records and files herein finds as follows:

The changes to the Tillamook County Ordinance No. 37 clarifies the routing process, through departments, for the processing of road name applications. This also clarifies the procedure of fees and notification of affected parties.

These changes will not affect land use patterns in the county or productivity of resource lands. The changes will help administration and enforcement of policies and maintain consistency with local agencies and citizens.

There will be no additional costs to Department resources resulting from the proposed text.

RETURN TO GWJ
LANE *12-8-08*
WALT WOF *12/4/08*
KIP *12-4-08*
PEGGY GW *12-4-08*
ED *ELK*
RICK *BRK*
CHRIS *CHING*
GRANT *B*
It is on the website *BS*

123456789012
OCT 21 2007
OF R...
CF

NOW THEREFORE, IT IS HEREBY ORDERED that the Tillamook County Land Use Ordinance be amended as reflected in Exhibit "A".

DATED THIS 1st DAY OF Oct, 1997.

THE BOARD OF COMMISSIONERS
FOR TILLAMOOK COUNTY, OREGON

Ma Firman
Ma Firman, Chair

John A. Dove
John A. Dove, Vice-Chair

Sue Cameron
Sue Cameron, Commissioner

Aye Nay Abstain/absent

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ATTEST: Josephine Veltri,
County Clerk

By: *Mary Wagon*
Special Deputy

APPROVED AS TO FORM:

William K. Sargent
William K. Sargent,
County Counsel

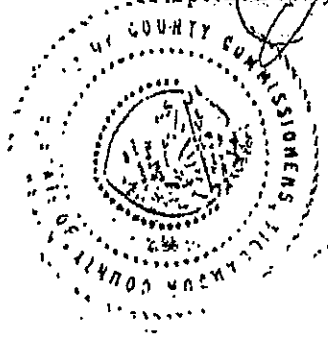


EXHIBIT A

ORDNANCE NO. 37

(IN THE MATTER OF NAMING AND
(RENAMING ROADS, PARKS, AND
(PUBLIC IMPROVEMENTS; AND
(DECLARING AN EMERGENCY

The Tillamook County Board of Commissioners Hereby Ordains as Follows:

SECTION 1. TITLE

This ordinance shall be known and referred to as The Naming and Renaming of Roads, Parks, and Public Improvements Ordinance.

SECTION 2. AUTHORITY

The following procedural requirements relating to the naming and renaming of roads, parks, and public improvements in Tillamook County area hereby adopted pursuant to the authority granted Tillamook County by ORS Chapter 215.

SECTION 3. PURPOSE

The procedures set forth herein are for the purpose of establishing a uniform policy in Tillamook County for the naming and renaming of roads, parks, and public improvements. It is intended that this policy will clarify and set the requirements and responsibilities of individuals, public bodies and departments involved in the naming and renaming of roads, parks and public improvements. In addition, it provides the public with an outline of the required process for naming and renaming roads, parks and public improvements.

SECTION 4. REQUIRED REVIEW AND ACTION FOR NAMING AND RENAMING ROADS, PARKS AND PUBLIC IMPROVEMENTS

The Board of County Commissioners shall review and take appropriate action on all road, park and public improvement naming and renaming when:

- (A) Any existing public road, park and public improvement is named and renamed;
- (B) Any public road, park, public improvement is established except when these new public roads, parks, park improvements will have names established within the provisions of the Tillamook County Land Division Ordinance.
- (C) Any private road that requires a name in order to promote the health, safety and welfare of the public.

SECTION 5. APPLICATION

(A) An application to name or rename a road, park, or public improvement shall be submitted to Tillamook County Department of Community Development and shall include at a minimum the following:

- (1) Name of applicant;
- (2) Location of roadway, park or public improvement by description and/or map;
- (3) Legal status of road;
- (4) Existing road, park or public improvement name, if known;
- (5) Proposed road, park or public improvement name;
- (6) Reasons for request;
- (7) Petition; (attached, if any)
- (8) Fee * See Section 6

(B) The application may be submitted by any of the following applicants:

- (1) The property owner (s) or person (s) living along the road;
- (2) Any public or semi-public agency whose function is affected by road, park or public improvement names;
- (3) Tillamook County:
 - (a) Board of Commissioners;
 - (b) Planning Commission;
 - (c) Department of Community Development;
 - (d) Public Works Department;
 - (e) Assessor or Tax Collector;
 - (f) Sheriff;
 - (g) Surveyor.

(C) The proposed road, park or public improvement name should comply with the following standards:

- (1) No duplication with other existing road, park or public improvement name;

- (2) No similar sounding or confusing name
- (3) The designation of roads shall generally conform to the following:

General Direction	Long or Continuous Thoroughfare	Short or Discontinuous Street
North-South	Street	Place
East-West	Avenue	Court
Diagonal	Boulevard	Way
Curving	Drive	Lane
Other	Road	Circle
	Highway	Loop

SECTION 6. FEE

- (A) A non-refundable application fee shall be paid to the Department of Community Development and shall accompany each application for a road, park or public improvement name; or a petition signed by all abutting property owners.
- (B) A supplemental fee of \$100 per road sign for each additional sign required to be changed or installed shall be charged by the Department of Public Works as a condition of approval of the name change.
- (C) The foregoing fees shall not be applicable to an application made by any Tillamook County Department.

SECTION 7. PROCESSING ROAD NAME APPLICATION

The Tillamook County Department of Community Development shall have the responsibility for processing applications for road, park and public improvement naming and renaming and shall perform such function in the following manner:

- (A) Have Public Works verify legal status of road;
- (B) Check proposed name (s) to avoid duplication or similarity with other existing names;
- (C) Perform a field check, when necessary;
- (D) Assist applicant or other affected person (s) to find alternate names when required;
- (E) Notify appropriate departments and agencies;
- (F) Where appropriate, mail questionnaire to owners of all property abutting the road, park or public improvement to determine general consensus regarding the proposed name;

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(G) Prepare recommendations on the proposed road, park or public improvement name for the Board of Commissioners;

(H) Determine appropriate Board of Commissioners meeting date;

SECTION 8. BOARD OF COMMISSIONERS ACTION

(A) Following the receipt of the recommendation from the Department of Community Development for a road, park or public improvement naming and renaming, the Board of Commissioners shall consider such recommendation at a regular commission meeting.

(B) Following action taken by the Board of Commissioners, the Board, through the Department of Community Development, shall send a copy of the order approving the naming or renaming of a road, park or public improvement to the following:

(1) Applicant, petitioners, and adjacent property owners;

(2) Public Works Department;

(3) Assessor's Office and Tax Office;

(4) Affected Post Office;

(5) County Clerk's Office;

(6) Affected Telephone Company or other similar utility company;

(7) Affected Fire Departments;

(8) Local School District (s)

(9) Local Power Company, Local Water Company, Local Gas Company in city, if appropriate;

(10) Local Title Insurance Companies;

(11) Emergency Services;

(12) 911

SECTION 9. COMPLETION

The original order shall be filed in the office of the County Clerk with a copy of the original to be kept in the Department of Community Development.

