

Tillamook County Library Board Minutes
Thursday, May 23, 2024; 12:00 p.m.
Hybrid Meeting

Board Members Present:

Sayde Walker, Madeline Olson, Jon Orloff, Romy Carver, Jennifer Byrne

Staff, Commissioner, and Others Present:

Don Allgeier, Jennifer Wells, Luke Kralik, Melanie Hetrick, Danielle Meininger, Joe Salsman, Marisa Graham-Collier

Call to Order:

The meeting was called to order by Sayde Walker at 12:00 p.m. on Thursday May 23, 2024.

Public Input:

There were no community members present for public input.

Approval of May 2024 Minutes and Budget:

JB moves to approve, Madeline seconds, passes unanimously.

May 2024 Budget and Spending Report:

We have spent most of the adult programming budget, which is to be expected at this time of year.

Jon moves to approve the budget, Madeline seconds, motion carries unanimously.

Director's Report:

- We have our new manager at the Main branch, Luke Kralik on board.
- We will be conducting recruitments for the LA 3 Bookmobile position as well as for a new janitor. After that we will be fully staffed.
- We are continuing to move through budget approval and adoption with the county commissioners.
- We have formed a new virtual services team to focus on the library website, social media, and digital materials. We will be separating the focuses of our Facebook and Instagram accounts, with Instagram being more focused around engagement and our brand, whereas Facebook will be more program and schedule focused.
- We have run into a problem with our HVAC system. We are waiting for more information about possible solutions balancing a short-term fix vs. an inevitable long-term replacement. We will have more information on this at the next meeting.

- We will have an ADA ramp connecting to the sidewalk in the park, along with pavers going in front of the stage to be completed by July 1, 2024. The sidewalk is funded through the library, the rest is funded by the library foundation.
- We have a summer music series and summer Shakespeare program planned to take place in the park this summer.
- We have Portland poet Matthew Dickman coming for a performance in the park as well.
- Luke will be taking on the magazine alcove shift upstairs to make the space temporarily available for displays while we prepare to expand the teen section.
- Manzanita Friends Group is having its annual book sale this weekend. They have a lot of great items at great prices and there will be significantly more children's books than normal.
- The library has been awarded a PUD Community Grant for ADA access at PC and MZ which is in the works.

Data Dashboard

We have a continued increase in volunteers and volunteer hours.

We have discovered that the holds data in our monthly statistics report has not been the data we actually want in the report. It tracks where the holds originate from as opposed to the number of holds requested for each branch. It does not include requests from home or other locations and is therefore not a useful data metric, and we will be looking to adjust our holds collection metric.

We are happy to see a continuing increase in programs provided and attendance.

Summer Reading Update

We are revisiting an old SRP process. Every child registered in a school/pre-school will be provided a Summer Reading Program packet.

Each age group gets a bingo sheet with 25 activities that engage in playing, singing, reading, writing, and anything that helps with reading development and family reading and exploration. All activity squares have an option offering that they read either 3 books or 30 minutes for kids who may not have access to all the activities. The packet also includes a schedule for SRP Programming and Grub Club.

At the end of the program, we will host the annual End of Summer Reading Party where we will provide prizes, school supplies, DVD's, books, and free giveaway boxes to supplement our community's needs.

Sayde expressed an interest in posting fliers at the farmers market every Saturday as well as advertising the program with the local radio station and newspapers. She would like to take sound bites and talk about it on the news.

Foundation Update

At the next meeting in June, they will discuss Oregon Shakespeare in the park. Otherwise, their focus has been completing the stage.

Commissioners Report:

Mary Faith Bell was not present to share.

Strategic Plan Dashboard

Don will be developing a survey to put out in the late fall/early winter useful data from people that use our services as well as those that don't. Sayde suggests incentivizing the survey by each response yielding an entry for a prize drawing to increase participation.

New Business

- Meet the new librarians! We have Danielle Meininger coming on as our new systems librarian and Joe Salsman as our programming librarian.
- The staff developments are feeling positive in terms of having appropriate staffing and a good mix of experience and interest to be moving us forward with expanding our reach and offerings.
- Recently, there have been four new book challenges submitted to Don that he is planning to review. He has declined to move or remove any items from the previous challenges over the year, and anticipates that the decisions will be appealed, at which point the board will review and respond. Sayde notes that a few years ago, former director, Geri, started developing a policy in place for how the board addresses these appeals, but it will be necessary to revisit that process with this board and develop a clear policy for how these are addressed moving forward. One of the reconsideration requests is a duplicate. It is possible we will add a policy that once an item has been challenged, it cannot be submitted for reconsideration for a certain amount of time to follow.

The meeting was adjourned at 12:50 p.m.