

Tillamook County Library Board Minutes
Thursday, April 25, 2024; 12:00 p.m.
Hybrid Meeting

Board Members Present:

Sayde Walker, Madeline Olson, Tim Josi, Romy Carver, Jennifer Byrne, Jon Orloff

Staff, Commissioner, and Others Present:

Don Allgeier, Mary Faith Bell, Angela Arena

Call to Order:

The meeting was called to order by Sayde Walker at 12:02 p.m. on Thursday April 25, 2024.

Public Input:

April Bailey was present to speak again about her concerns regarding children's materials in the library. She stated she visited the Pacific City Library and was disappointed to find the children's nonfiction section seemed half empty. She said her perception was that the books are being removed but not replaced.

Approval of March 2024 Minutes and Budget:

Madeline asked that minutes from March be corrected in several places where her name is misspelled.

Madeline moves that the March meeting minutes be approved, as amended. Jennifer Byrne seconds, and the motion passes unanimously.

March Budget and Spending Report:

We are getting close to the time of year we need to stop spending before the end of the fiscal year. Summer reading will start to eat away at the remaining funds through the end of May.

March Budget and Spending Update: JB moves for the approval, Romy seconds, approved unanimously.

Director's Report:

- Danielle Meininger began working as the new Systems Librarian on April 16th.
- Annette Johnson was hired to fill the Library Assistant 1 part-time and begins on May 1.
- Joe Salsman will join as the Spanish-speaking Programming Librarian on May 16th.
- Interviews for the Tillamook Main Manger position were done on April 24th. A candidate was chosen, an offer made and will be announced at the next meeting.
- We did some office reorganization. Danielle and Will have moved to the office occupied by Jenn and Jenn has moved to the office previously occupied by Will.

- A person-in-charge training has been developed for training Librarians and LA 3's at Main, which covers the library code of conduct and what to do in an emergency when managers are away.
- We have begun issuing tow notices to cars that stay parked in the 3rd Street parking lot for more than 24 hours.
- Don met with a representative from Clarivate about the potential move of the library ILS to Koha. The consortium group is waiting to hear about the LSTA grant that will support this move.
- The library's budget was reviewed by the budget committee and has moved forward for approval with no changes.
- Jenn hosted the first Community Conversation event on April 11th. It was attended by a small group of 6 people. We will revamp the advertising and rename the program going forward.
- We have received forms from 14 performers interested in taking part in a summer music series that will take place on the Maxwell Park stage on Friday afternoons this summer.
- We are working to schedule 2 performances with the Original Shakespeare group on August 30th and 31st.
- We have had another successful year of partnership with the AARP tax program run by Linda Bade.

Data Dashboard

See Strategic Plan Dashboard

Foundation Update

Don gave an update that work on the park stage area has begun.

The foundation was able to support library staff day with small gifts for staff and volunteers again this year and it was much appreciated.

The foundation will be sponsoring the Original Shakespeare group this summer.

Commissioners Report:

Mary Faith Bell shared that the budget process went very smoothly, and the budget committee appreciated all of Don's preparation.

Strategic Plan Dashboard

We are still finding issues with how our data has been kept and defined in the past making it hard to report out. We continue to work to tighten up the data, so it is consistent and accurate over time and all staff know how, what, and why we collect it.

Capital Planning

Reviewed the McKinstry report summary. Don states there is also an extensive spreadsheet available if anyone is interested.

Don presented the Draft Capital Projects Plan which gives a 5-year window for possible projects over time.

JB had a question about climate impact when considering things such as HVAC replacement as well as vehicles. Should we be looking at electric options vs. gas?

Tim wondered about the viability of solar. Mary Beth stated that PUD installed solar panels on their building and determined not enough power was generated to make it viable in Tillamook.

Decided review of the project plan should take place once per year in January as assumptions change, and unknowns occur.

The meeting was adjourned at 1:04 p.m.