



Agenda: Tillamook County Library Board

Thursday, October 24th, 2024: 12:00 p.m. – 1:00 p.m.; *Hybrid*

Call to order: Board Chair: Sayde Walker

Approval of Spending Report: 5 minutes

- Library Spending review and approval

Director's Report: 10 minutes

- Updates
- Data Dashboard

Updates: 15 minutes

- Tillamook County Library Foundation Update: 5 minutes
- Commissioner's Update: 5 minutes

Old Business:

- Strategic Plan Board Reporting

New Business:

- November/December Meeting Schedule
- Bylaws Review
- Adult Literacy

Adjournment

*Library Board Executive Session- Library Board reserves the right to recess to Executive Session as may be required at any time during this meeting, pursuant to ORS 192.660 (1).

**The Library is Handicapped Accessible. If special accommodations are needed for person with hearing, visual, or manual impairments who wish to participate in the meeting, please contact 842-4792 at least 24 hours prior to the meeting in order that appropriate communication assistance can be arranged.

September Budget and Spending Update

Budget Category	FY25 Budget	Actual through 9/30/24	Over/Under	%	Notes
Total Salaries	\$ 1,536,700	\$ 325,794	\$ (1,210,906)	-79%	Low spending due to vacancies
Total Taxes and Benefits	\$ 1,077,000	\$ 262,627	\$ (814,373)	-76%	On Track
Personnel Costs	2,613,700	\$ 588,421	\$ (2,025,279)	-77%	On Track
Library Materials	\$ 324,000	\$ 87,052	\$ (236,948)	-73%	On Track
Library Programs	\$ 64,000	\$ 15,068	\$ (48,932)	-76%	On Track
Materials and Services	\$ 1,358,810	\$ 533,708	\$ (825,102)	-61%	High spending due to Sierra expenditure
Capital Outlay	\$ 865,100	\$ 2,091	\$ (863,009)	-100%	Low spending - costs dispersed in budget
Total	4,837,610	\$ 1,124,221	\$ (3,713,389)	-77%	On Track

Library Materials Budget and Spending Through September 2024				
Periodicals	\$ 14,000.00	\$ 3,528.00	\$ (10,472.00)	-75%
Adult Fiction	\$ 44,000.00	\$ 8,654.76	\$ (35,345.24)	-80%
Adult NF	\$ 38,000.00	\$ 7,656.63	\$ (30,343.37)	-80%
Teen	\$ 8,000.00	\$ 1,777.54	\$ (6,222.46)	-78%
Childrens	\$ 60,000.00	\$ 12,487.67	\$ (47,512.33)	-79%
Non-Print Materials	\$ 40,000.00	\$ 5,538.04	\$ (34,461.96)	-86%
Digital Materials	\$ 120,000.00	\$ 47,409.66	\$ (72,590.34)	-60%
Materials Total	\$ 324,000.00	\$ 87,052.30	\$ (236,947.70)	-73%

Library Programs Budget and Spending Through September 2024				
Adult Programs	\$ 14,000.00	\$ 1,402.50	\$ (12,597.50)	-90%
Teen Programs	\$ 4,000.00	\$ 1,085.00	\$ (2,915.00)	-73%
Children Programs	\$ 12,000.00	\$ 4,275.00	\$ (7,725.00)	-64%
Branch Programs	\$ 18,000.00	\$ 4,695.00	\$ (13,305.00)	-74%
Program Supplies	\$ 16,000.00	\$ 3,610.81	\$ (12,389.19)	-77%
Programs Total	\$ 64,000.00	\$ 15,068.31	\$ (48,931.69)	-76%

Director's Report



Tillamook County
Library Board
October 2024



Library Operations

The library extended a job offer on a library assistant 2 position that will be based out of Tillamook Main and Pacific City. We hope to have background and reference checks completed in time for them to start on November 1st. A library assistant 2 at Tillamook Main has resigned, and we are recruiting to fill that position.

The painting of the Tillamook Main building is mostly complete. The next phase of the project is to replace a section of the roof and all of the gutters with a start date still to be determined.

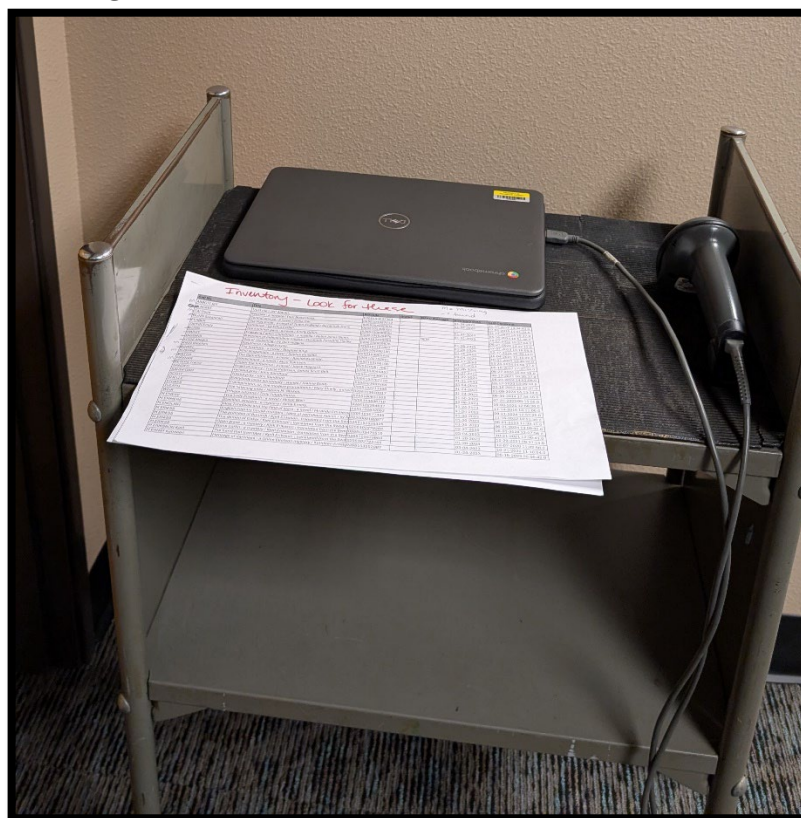


This fall work will begin on the last part of the park project funded by a Tillamook County TLT grant. It will involve placing the remaining pavers in front of the stage area and creating a labyrinth walk design in that area.

Tillamook County began the process of reviewing job descriptions throughout the organization for updates and to make sure they are comprehensive and clear. The County is working with Trüpp HR on this project.

Main Manager Luke, IT Specialist Will, and I met with an Envisionware representative to plan for the installation of new self-check machines. They will replace the current two devices at Tillamook Main that are out of compliance for updates and no longer covered for maintenance.

The library completed an inventory of library materials that began on October 8th. The inventory helps the library identify missing materials and materials that don't appear to be available in the catalog but are on the shelf. This effort will help make the migration to Koha integrated library system in the spring smoother.



Library staff at Tillamook Main are working on a project to update wayfinding signage in the library. They are developing vinyl signage that identifies different areas of the library and increases our bilingual signage.

The library took part in the Great Shakeout event on October 17th at 10:17 a.m. Staff practiced evacuating the building and gathering at the nearest meeting point for emergencies.

On October 17th, I was appointed as the American Library Association's Core Division President-Elect. This will be the start of a three-year term as President-Elect, President, and Past President. I am excited to contribute in this new role to the overall profession. I'm thankful for the support from Commissioner Bell, the library's management team, and library staff as I take on this new role.

Library Programs and Outreach

The library has revived movie nights on Wednesdays. Movies start at 6 p.m. on Wednesdays after the Tillamook Main building closes. Movies are shown in the meeting rooms and popcorn is provided. The South County branch is also hosting movies on the third Friday of each month at 3:30.



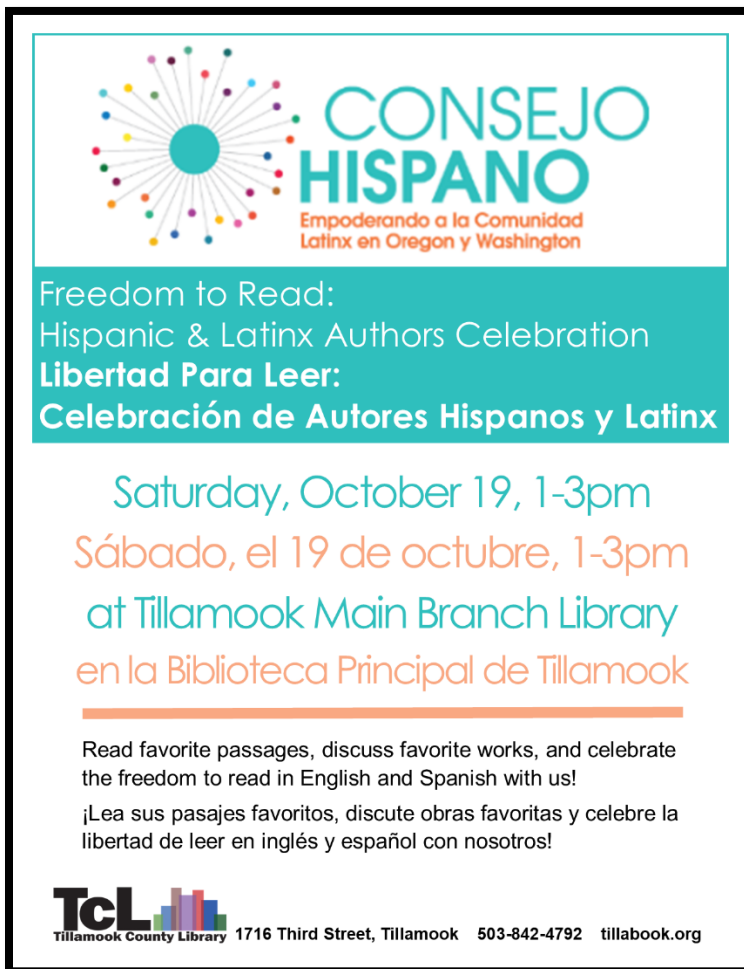
The library gallery space now has a new exhibit: Clink! A Taste of Oregon Wine. The new exhibit from the Oregon Historical Society explores the history of wine in Oregon. Below is a photo of the space in transition with the new blank walls for the gallery.



The Library is now providing a 24/7 New York Times subscription with an all-access pass that includes newspaper articles, NYT Cooking, Games, the Athletic and Wirecutter for patrons. To access the New York Times online, when at a library location, you can connect directly through a library computer or wifi. To learn how to access remotely, simply visit the library website at tillabook.org navigate to the E-resources menu and click the New York Times link. Patrons can read today's newspaper online in a browser or with the app and can use the TimesMachine to download old articles dating back to 1851.

A team of library staff met to begin planning for the 2025 Summer Reading Program. The team will be working on different areas of the program including game development, public programming and crafts, prizes, marketing, and internal communication. The program development will be focused on reaching community members with the greatest barriers to participation. The team will gather again in early December with draft plans for each area to discuss and finalize the overall program plan.

The library held a Freedom to Read event on Saturday, October 19 in collaboration with Consejo Hispano to feature Hispanic and Latinx authors by inviting attendees to read their favorite passages from books they love.



The poster features the Consejo Hispano logo at the top, which includes a sunburst icon and the text "CONSEJO HISPANO Empoderando a la Comunidad Latinx en Oregon y Washington". Below the logo, the event title is presented in both English and Spanish: "Freedom to Read: Hispanic & Latinx Authors Celebration" and "Libertad Para Leer: Celebración de Autores Hispanos y Latinx". The date and time are listed as "Saturday, October 19, 1-3pm" and "Sábado, el 19 de octubre, 1-3pm". The location is "at Tillamook Main Branch Library" and "en la Biblioteca Principal de Tillamook". A central message in English and Spanish encourages reading favorite passages and celebrating the freedom to read. At the bottom, the Tillamook County Library (TcL) logo is shown along with the address "1716 Third Street, Tillamook", phone number "503-842-4792", and website "tillabook.org".

I attended the Rockaway Beach Friends Meeting in October. The group had questions about news related to book bans. I addressed the library's process for materials reconsideration and some of the challenges that libraries are facing currently. The Friends expressed their support for the library's efforts to maintain free and open access to library materials.

I met with the North Tillamook Library Friends President, Craig Nerm, this month. We discussed the progress on ADA door replacement, the completion of the Manzanita Library roof replacement, and up-coming board transitions.

The South County Library Club implemented new ADA-compliant doors at the Pacific City Library. The implementation has been successful and the library is now even more accessible to the community.

Library Data Dashboard

(9/01/2024 to 09/30/2024)

September 2024	BC	BKM	GA	MZ	PC	RK	MAIN	Total
General Library Statistics								
Patron Visits (Door Counts)	211	631	471	2102	941	556	5504	10416
New Library Cards	4	40	4	22	12	3	61	146
Wireless Sessions	75	0	75	218	230	48	843	1489
General Reference Assistance	24	28	64	319	132	89	211	867
Library Circulation								
Checkouts	230	1205	396	1765	1030	511	5834	10971
Renewals								6355
Total Materials Circulated								17326
Electronic Circulation								0
Total Circulation								17326
Database Usage								0
Holds	111	479	142	680	389	313	1285	3399
ILL Circulation								
ILL Loaned								128
ILL Borrowed								25
Volunteer Records								
Number of Volunteers	0	0	1	0	0	1	2	4
Volunteer Hours	0	0	0	0	0	4	18	22
Community Space Usage								
Community Use of Meeting Rooms				4			27	31
Community Use of Study Rooms							90	90
Book A Librarian								
Book Recommendations							0	0
Notary Appointments				0	0		10	10
Tech Help Appointments							5	5
Programming								
Total Adult/General Services - Total Programs	1	0	3	0	2	0	4	10
Total Adult/General Services - Total Attendance	0	0	29	0	2	0	11	42
Teen Services - Total Number of Programs	0	0	0	0	0	0	5	5
Teen Services - Total Attendance	0	0	0	0	0	0	8	8
Children's Services - Total Number of Programs	2	25	3	0	2	1	0	33
Children's Services - Total Attendance	0	303	4	0	0	2	0	309
Self-Directed Activities	0	0	1	0	1	0	0	2
Self-Directed Activities Participants	0	0	4	0	5	0	0	9

September 2024 Year Over Year Change			
Count Type	Sep 2024	Sep 2023	Change
General Library Statistics			
Patron Visits (Door Counts)	10416	10823	-4%
New Library Cards	146	209	-30%
Wireless Sessions	1489	1323	13%
General Reference Assistance	867	1519	-43%
Library Circulation			
Checkouts	10971	14782	-26%
Renewals	6355	6216	2%
Total Materials Circulated	17326	20998	-17%
Electronic Circulation	5897	5320	11%
Total Circulation	23223	26318	-12%
Database Usage	507	1572	-68%
Holds	3399	4666	-27%
ILL Circulation			
ILL Loaned	128	248	-48%
ILL Borrowed	25	49	-49%
Volunteer Records			
Number of Volunteers	4	1	300%
Volunteer Hours	22	4	450%
Community Space Usage			
Community Use of Meeting Rooms	31	70	-56%
Community Use of Study Rooms	90	93	-3%
Programming			
Total Adult Services - Total Programs	10	8	25%
Total Adult Services - Total Attendance	42	49	-14%
Teen Services - Total Programs	5	4	25%
Teen Services - Total Attendance	8	14	-43%
Children's Services - Total Programs	33	62	-47%
Children's Services - Total Attendance	309	457	-32%

Electronic Materials Detailed Report		
Electronic Checkouts	September 2024 Total	Year over Year Change
Flipster	48	-28%
Kanopy	962	18%
OverDrive	1657	2%
Hoopla	3166	12%
Total Electronic Checkouts	5833	10%

BRANCH LOCATIONS

Tillamook Main Branch 503-842-4792
1716 3rd Street
Tillamook, OR 97141

Bay City Branch 503-377-0231
Community Hall, 5525 B Street
Bay City, OR 97107

Garibaldi Branch 503-322-2100
City Hall, 107 6th Street
Garibaldi, OR 97118

Pacific City Branch 503-965-6163
6200 Camp Street
Pacific City, OR 97130

Manzanita Branch 503-368-6665
571 Laneda Ave.
Manzanita, OR 97130

Rockaway Beach Branch 503-355-2665
120 North Coral
Rockaway Beach, OR 97136

HOLIDAY CLOSURES

Labor Day - Mon, Sep 2

Veterans Day - Mon, Nov 11

Thanksgiving - Thu & Fri, Nov 28 & 29



1716 Third St, Tillamook 503-842-4792 tillabook.org



AUTUMN AT YOUR LIBRARY

SEP/OCT/NOV EVENTS



*All library events are free unless
otherwise noted.*

Questions? Ask a librarian. We're here to help.

KIDS

STORYTIMES

Tillamook Main

**ALL TILLAMOOK MAIN
STORYTIMES WILL BE ON HIATUS
UNTIL OCTOBER 1.**

Tue (10am) - Toddlers

Wed (10am) - Preschoolers

Fri (10am) - Babies

Sat (10am) - Families

Garibaldi

Fri (11am) - All Ages

Pacific City

2nd & 4th Wed (3:30pm) -

All Ages

AFTERSCHOOL ADVENTURES

Tillamook Main

Tue through Fri (3:00pm)

CRAFTEERNOONS

Bay City

2nd & 4th Thu (3:30pm)

LEGO CHALLENGE

Rockaway Beach

Sep 21 (2:00pm) -

Theme: Farms & Fields

Oct 19 (2:00pm)

Theme: Monster's Lair

Nov 23 (2:00pm)

Theme: Harvest

SALMON EGG HATCH

Coming to Bay City & Garibaldi
in October!

TEENS

FRIDAY GAMING

Tillamook Main

Oct 11 (4:00pm) -

Luigi's Mansion

Oct 25 (4:00pm) -

Super Smash Brothers

Nov 8 (4:00pm) -

Oregon Trail

Nov 22 (4:00pm) -

Family Feud



SATURDAY GAMING

Tillamook Main

Oct 26 (3:00pm)

Nov 23 (3:00pm)

HALLOWEEN ANIME CLUB

Tillamook Main

Thursdays in October (4:00pm)



ANIME CLUB

Anime Club is on hiatus in September

Tillamook Main

1st & 3rd Thu in Nov (4:00pm)

TEEN WRITING CLUB

Tillamook Main

2nd & 4th Wed (3:30pm)

ADULTS

COMMUNITY CONVERSATION

O. Hm.

Oregon
Humanities

Tillamook Main

Oct 3 (2:00pm) -

Topic: Loneliness & Aging

Pacific City

Oct 14 (5:00pm) -

Topic: Does Nature Have a
Purpose in Our Lives?

DODGING THE HOLIDAY BLUES

Tillamook Main

Nov 14 (2:00pm)

LET'S TALK ABOUT...

Tillamook Main

Nov 20 (6:30pm)

BOOK CLUB

Garibaldi

3rd Tue (2:00pm)

BOOK CLUB FAIR

Garibaldi

Oct 15 (2:00pm)

KNITTING GROUP

Manzanita

Thu (4:00pm)

OPEN MIC POETRY

Pacific City

3rd Tue (5:00pm)

ADULT COLORING HOUR

Pacific City

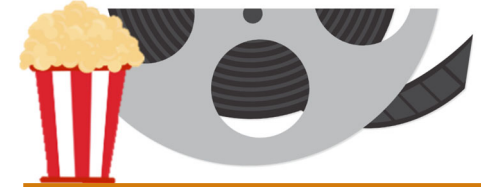
3rd Wed (5:00pm)

ALL AGES

MOVIES AT MAIN

Tillamook Main

Wed (6:00pm)



THE TRUTH ABOUT CORVIDS

Tillamook Main

Oct 18 (1:00pm)

DIORAMA WORKSHOP

Tillamook Main

Oct 24 (4:00pm)

HAUNTED HOUSE

Tillamook Main

Oct 31 (3:00pm)

FELTLAND

Series of workshops for ages 14+

Tillamook Main

Nov 8 (4:00pm)

Nov 15 (4:00pm)

Nov 22 (4:00pm)

Nov 26 (4:00pm)



DROP IN TECH HELP

Tillamook Main

Nov 20 (10:00am)

MAKER SATURDAYS

Bay City

3rd Sat (2:00pm)

REVERSE TIE DYE

Garibaldi

Sep 14 (2:00pm)

SEPTEMBER & OCTOBER at TILLAMOOK MAIN

Snacks!

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Activities!

Tuesdays 3pm

FELTLAND

with Laura Nunez

Get creative with this series of felt miniatures workshops! Design and make pieces for display at Tillamook County Library Main Branch.

**Four sessions,
all starting
at 4pm:
Fri, Nov 8
Fri, Nov 15
Fri, Nov 22
Tue, Nov 26**

This program is for ages 14 and up.



MOVIES AT MAIN FILM NOIR

11/6 Double Indemnity

11/13 The Hitch-Hiker

11/20 The Maltese Falcon

Join us
Wednesday nights
for movies and
popcorn
at 6:00pm
in the
Hatfield Room!



Dodging the Holiday Blues

with
Helen Beaman
MSW, LCSW



Thursday, November 14, 2:00pm

Join us as we host an expert in behavioral health, as she talks about how the holidays can sometimes affect us in unexpected ways. We'll discuss how our losses, traditions and expectations may impact our experience of the holiday season. We'll also cover signs and symptoms of the blues, and practical ways to navigate the holidays.