

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR TILLAMOOK COUNTY, OREGON

In the Matter of Creating a Central) ORDER
Services Department and Chief) #24- 061
Administrative Officer Position;)
Appointing the Chief Administrative)
Officer)

This matter came before the Tillamook County Board of Commissioners on October 9, 2024 at the request of Mary Faith Bell, Chair. The Board of Commissioners, being fully apprised, finds as follows:

1. On October 2, 2024, the Tillamook County Board of Commissioners adopted the Tillamook County Strategic Plan 2024-2028 (Plan).
2. The Plan identifies four focus areas: Governance, Finance, Central Services, and Services to Customers.
3. The Board is actively working on the Governance focus area and plans to continue the momentum of the Plan's implementation by commencing work on the Central Services focus area.
4. The Board finds value in aggregating central service functions in one department to facilitate the coordinated delivery of services.
5. For efficient and effective county operations, the Board acknowledges the need of consistent leadership, operational management, communication, and evidence-based decision-making. The Board further acknowledges that a position of Chief Administrative Officer is necessary to lead these county operations.

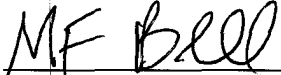
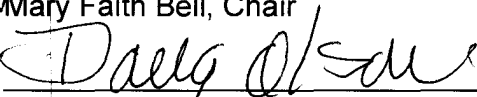
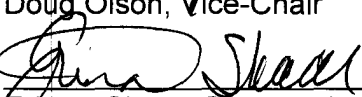
NOW, THEREFORE, IT IS HEREBY ORDERED THAT, effective immediately:

6. The Tillamook County Central Services Department, comprised of the Board of Commissioners' Office non-elected administration, Legal Services, Facilities Department, Human Resources Department, and Information Services Department, is created.
7. The Chief Administrative Officer position for Tillamook County is created, with the general purpose of leading the Central Service Department and county operations by directing and coordinating activities consistent with established goals, objectives, and policies, as directed by the Board of Commissioners.
8. Rachel Hagerty, currently the Board of Commissioners' Chief of Staff, is appointed to the position of Chief Administrative Officer.

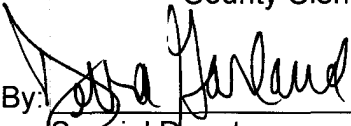
9. Ms. Hagerty is directed to create an order for the Board's consideration, within two months of the date of this Order, that includes the Chief Administrative Officer job description and defined probationary period.
10. Ms. Hagerty is further directed to begin communicating with Central Services Department employees, as well as the County Leadership Team, the strategies and timelines the Board and Chief Administrative Officer contemplate for implementing this change in a collaborative and efficient manner.

DATED THIS 9th day of October, 2024.

THE BOARD OF COMMISSIONERS
FOR TILLAMOOK COUNTY, OREGON

	Aye	Nay	Abstain/Absent
 _____ Mary Faith Bell, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 _____ Doug Olson, Vice-Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 _____ Erin D. Skaar, Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ATTEST: Christy Nyseth,
County Clerk

By: 

 Special Deputy

APPROVED AS TO FORM:



 William K. Sargent,
County Counsel

